

The 8th JFPS International Symposium on Fluid Power

October 25 –28,2011

Okinawa Convention Center, Okinawa, Japan

OFFICIAL TRAVEL AGENT

JTB Global Marketing & Travel Inc. (JTB GMT) has been appointed as the official travel agent for the congress and will handle hotel accommodation.

JTB Global Marketing & Travel Inc.

Convention Center (CD289299-099)

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HOTEL ACCOMMODATION

JTB GMT has booked rooms at hotels in Okinawa for the symposium period. Reservations will be processed in order of receipt of application form. If the hotel of your first choice is fully booked, you will be assigned to a room at a hotel of the same grade. We will be able to offer you some other hotels in Naha City and Chatan area.

No.	Hotel Name (Check-in & out time)	Room Rates		(1) Address (2) Tel (3) Access from the nearest airport (4) Access to the congress site
		Single with bath	Twin with bath	
1	Laguna Garden Hotel (14:00 / 11:00) *closest hotel to the venue	*JPY19,425	JPY23,100	(1) 4-1-1 Mashiki, Ginowan-city, Okinawa (2) +81-98-897-2121 (3) 40 min. from Naha Airport by car (4) 5-10 min. walk
2	Culture Resort Festone (16:00 / 10:00)	*JPY9,700	JPY14,600	(1) 3-28-1, Mashiki, Ginowan-city, Okinawa (2) +81-98-898-1212 (3) 40 min. from Naha Airport by car (4) 5min. walk
3	The Beach Tower (14:00 / 11:00)	*JPY16,000	JPY20,000	(1) 8-6, Mihama, Chatan-cho, Nakagami-city, Okinawa (2) +81-98-921-7711 (3) 40 min. from Naha Airport by car (4) 15 min. by car
4	Pacific Hotel Okinawa (14:00 / 11:00)	*JPY7,875	JPY9,450	(1) 3-6-1 Nishi, Naha-city, Okinawa (2) +81-98-868-5162 (3) 10-15 min. from Naha Airport by car (4) 40 min. by car
5	Okinawa Washington Hotel (14:00 / 10:00)	JPY8,400	JPY14,700	(1) 2-32-1 Kume, Naha-city, Okinawa (2) +81-98-869-2511 (3) 15 min. from Naha Airport by car (4) 30min. by car

◆ Room rates include breakfast, service charge and a 5% consumption tax.

◆ * indicates single occupancy of a twin or double room.

APPLICATION AND PAYMENT FOR HOTELS

Participants wishing to reserve hotel accommodation should apply online or fax the filled form to JTB GMT **no later than August 31, 2011.**

Application should be accompanied by a remittance of the total amount of the room charge.

No reservation will be confirmed in the absence of this payment. All payment must be in Japanese yen. If the remitter's name is different from the participant's name or the remittance covers more than one person, please clarify the name of each participant. Payment should be in the form of:

- One of the following credit cards 1. VISA 2. MasterCard 3. Diners Club 4. AMEX 5. JCB
- A bank transfer to JTB Global Marketing & Travel Inc.
- Account at The Bank of Tokyo-Mitsubishi UFJ, Ltd, Shin-Marunouchi Branch (swift code: BOTKJPJT)
1-1-1, Otemachi, Chiyoda-ku, Tokyo 100-8114 Japan (Account number: 4760343)

CONFIRMATION

Your reservation would be completed upon receipt of your online reservation information and verifying your payment.

The Confirmation button will be displayed when you complete your reservation. Please print your confirmation slip by clicking the Confirmation button and bring it with you to the reception desk upon checking-in at the hotel.

CANCELLATION

In the event of cancellation, written notification should be sent to JTB GMT. The following cancellation fees will be deducted before any refund is made.

Hotels:	Up to 10 days before the first night of stay -----	None
	9 to 2 days before-----	20% of daily room charge
	1 day before -----	80% of daily room charge
	On the day of arrival or no notice given -----	100% of daily room charge